

REGISTRATION FEES FOR BUYERS, PRESS, AND OTHER INTERNATIONAL DELEGATES

REGISTRATION DEADLINE: APRIL 5, 2024

Revised 10/25/2023

		EARLY RATE <i>Ends January 19, 2024, 11:59 p.m., ET</i>	STANDARD RATE <i>Begins January 20, 2024, 12:00 a.m., ET</i>
BUYERS			
International Leisure Buyer		\$300	\$475
International Meeting/Incentive Buyer*		\$300	\$475
Domestic Buyer and Exhibitor Buyer**	Member	\$1,400	\$1,600
	Non-Member	\$2,000	\$2,200
PRESS			
International Journalist		Complimentary	Complimentary
Domestic Journalist		Complimentary	Complimentary
OTHER INTERNATIONAL DELEGATES			
IAC/VUSA Chair		Complimentary	Complimentary
Commercial Service Representative		\$300	\$475
International Airline Representative		\$300	\$475

**First-time Meeting & Incentive Buyer delegates will receive a complimentary registration.*

***There are two separate domestic categories with different eligibility and criteria. The Exhibitor Buyer category requires the purchase of a standard or MTP booth before any Exhibitor Buyer registrations may be purchased. Please review the new guidelines on ipw.com for full details.*

PRE-APPROVAL POLICY

- Registration for all international buyers and journalists, as well as other international delegates, requires pre-approval by the International Advisory Committee Chair in the respective country/region.
- Exhibitor Buyer and Domestic Buyer company qualification is determined through the Exhibitor/Domestic Buyer Qualification Questionnaire.
- Domestic journalists must be approved by IPW Press Operations Manager, Cathy Reynolds (creynolds@ustravel.org).

REGISTRATION MAXIMUMS

- **International Buyers:** Approved companies may register up to six hosted international buyer delegates. Requests for more than 6 buyer delegates will be considered; however, the additional delegates will not be eligible for hosted accommodations.
- **Domestic Buyers:** Approved companies may register no more than four domestic buyer delegates.
- **Exhibitor Buyers:** Approved companies may register no more than the following:
 - Per 10' x 10' exhibitor or MTP booth: 6 exhibitor buyer delegates (2 complimentary and 4 paid)
 - Per Exhibitor Express Booth: 4 exhibitor buyer delegates (1 complimentary and 3 paid)
 - Per MTP Express Booth: None

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CANCELLATION POLICY

Notice of cancellation must be emailed to intlreg@ustravel.org (international buyers and press) or ipwreg@ustravel.org (exhibitor/domestic buyers and press).

- 100% refund: Cancellation notices submitted by February 23, 2024, 11:59 p.m. ET.
- 50% refund: Cancellation notices submitted February 24-March 22, 2024, 11:59 p.m. ET.
- No refund: Cancellation notices submitted on or after March 23, 2024.

Should U.S. Travel cancel IPW 2024 for any reason, U.S. Travel shall refund the full amount of delegate registration fees. In the event that government restrictions make it impossible for registered delegate(s) to attend IPW in person, delegates will be registered to participate in the virtual component of IPW. If a virtual component of the IPW does not take place, U.S. Travel shall refund Company the full amount of the Fee(s).

PAYMENT POLICY

To be eligible for the early rate, the purchase must be made *and payment received* by the discount deadline. If an individual registers at the Early Rate, but payment is not received for that individual by January 19, 2024, the Standard Rate will be applied to the unpaid invoice and balance billed.

Exhibitor and Domestic Buyers: To be eligible for the member rate, 2024 member dues must be paid by March 29, 2024. If the dues payment is not received by March 29, 2024, the non-member rate will be applied to the IPW invoice (paid or unpaid), and balance billed. Questions? membership@ustravel.org

HOTEL ACCOMMODATIONS

U.S. Travel provides complimentary lodging for five nights, May 3-7 (Friday-Tuesday) with check-out on Wednesday, May 8 (room & tax only) for international, exhibitor and domestic buyers, international journalists, IAC/VUSA Committee chairs, and one Commercial Service representative per country. All others must arrange and pay for their own hotel accommodations.

Deadline for Hosted Delegate reservations, *as space permits*: APRIL 10, 2024.

NOTE:

1. International, exhibitor and domestic buyers must meet the following criteria to be eligible for hosted lodging:
 - You submit and accept a minimum of 25 appointments via ipw.com.
 - You participate fully in ALL three days of business appointments (May 5-7).
2. **We cannot guarantee placement with your delegation for reservations received after March 6, 2024.** Reservations will be accepted between March 7-April 10; however, your final hotel assignment will not be available until April 26.
3. **The room block for hosted Domestic and Exhibitor Buyers is very limited in Los Angeles, and once filled, accommodations will be at the expense of the individual buyer.** We therefore recommend registering and submitting your request for housing early.