



REGISTRATION FEES FOR BUYERS, PRESS, AND OTHER INTERNATIONAL DELEGATES

REGISTRATION DEADLINE: APRIL 15, 2019

REGISTRATION FEES		EARLY RATE <i>Ends February 28, 2019 11:59 p.m., EST</i>	STANDARD RATE <i>Begins March 1, 2019 12:00 a.m., EST</i>
BUYERS			
International Leisure Buyer		\$825	\$1,250
International Meeting/Incentive Buyer*		\$825	\$1,250
Domestic Buyer	MEMBER	\$1,070	\$1,385
	NON-MEMBER	\$1,490	\$1,910
PRESS			
International Journalist		Complimentary	Complimentary
Domestic Journalist		Complimentary	Complimentary
OTHER INTERNATIONAL DELEGATES			
IAC/VUSA Chair		Complimentary	Complimentary
IAC/VUSA - Additional Representative		\$825	\$1,250
Commercial Service Representative		\$825	\$1,250
International Airline Representative		\$825	\$1,250

**First-time Meeting & Incentive Buyer delegates will receive a complimentary registration.*

PRE-APPROVAL POLICY

Registration for all international buyers and journalists, as well as other international delegates, requires pre-approval by the International Advisory Committee Chair in the respective country/region. Domestic buyer company qualification is determined through the Domestic Buyer Qualification Questionnaire. Domestic journalists must be approved by U.S. Travel's Communications Manager, Cathy Reynolds (creynolds@ustravel.org)

PAYMENT POLICIES

- To be eligible for discounted rates, the purchase must be made *and payment received* by the discount deadline. Unpaid invoices will be amended to reflect the next rate period following the deadline. i.e., if an individual registers at the Early Rate, but payment is not received for that individual by February 28, 2019, the Standard Rate will be applied to the unpaid invoice and balance billed.
- To be eligible for the member rates, 2019 member dues must be paid by February 28, 2019, regardless of when the registration purchase was made. If the dues payment is not received by February 28, 2019, the non-member rate will be applied to the IPW registration invoice (paid or unpaid) and balance billed.

REGISTERED DELEGATE CANCELLATION POLICY

A full refund will be given if written cancellation notice is received by February 28, 2019. A 50 percent refund will be given if notice is received between March 1 - 18, 2019. No refunds will be granted for registration cancellations received after March 18, 2019.

HOTEL ACCOMMODATIONS

U.S. Travel provides complimentary lodging for five nights, June 1-5 (with check-out on June 6, room & tax only) for international and domestic buyers, international journalists, IAC/VUSA Committee chairs, one Commercial Service representative per country. All others, *including non-appointment taking buyers*, must arrange and pay for their own hotel accommodations.

Note: International and domestic buyers must meet the following criteria to be eligible to receive complimentary lodging for five nights (with check-out on June 6, room & tax only):

- You submit and accept a minimum of 30 appointments via ipw.com.
- You participate fully in ALL three days of business appointments (June 3-5, 2019).

Deadline for Hosted Delegate reservations, as space permits: April 15, 2019. The U.S. Travel Association cannot guarantee placement with your delegation for reservations received after April 15, 2019. Reservations will be accepted between April 16 and May 16; however, your final hotel assignment will not be available until May 14.

