



KEY DATES & DEADLINES

DOMESTIC BUYERS

Revised 8/26/2021

MARCH 30, 2021

- **Registration Opens**
Domestic buyer registration opens.

JUNE 1, 2021

- **Housing Opens**
Hosted delegate housing is open for appointment-taking domestic buyers. Reserve your complimentary hotel accommodation at your delegation's assigned hotel.

JUNE 28, 2021

- **Online Appointment Scheduling Available**
Appointment scheduling instructions will be emailed to registered delegates and online appointment scheduling will go live.

JULY 30, 2021, 5:00 P.M. CENTRAL DAYLIGHT SAVING TIME

- **Hotel Reservation Deadline (Guaranteed placement at Delegation Hotel)**
Deadline to reserve your complimentary hotel accommodation at your delegation's assigned hotel. Requests must be submitted through the Hosted Delegate Housing Bureau. U.S. Travel cannot guarantee placement with your delegation after this date.

Reservations will be accepted between July 31-August 27; however, your final hotel assignment will not be available until September 10.

AUGUST 6, 2021, 11:59 P.M. EASTERN DAYLIGHT SAVING TIME

- **Appointment Requests Due**
Appointment requests must be submitted directly to U.S. Travel Association by this date to be included in the computer-generated scheduling process.

AUGUST 20, 2021, 11:59 P.M. EASTERN DAYLIGHT SAVING TIME

- **Registration Closes**
Domestic buyer registration closes. We will not accept onsite registrations.
- **Cut-off Date for the Electronic Directory of Attendees**
Delegates registered after August 20 will only appear in the Find Delegates search function on ipw.com; they will not be listed in the PDF directory of attendees posted on ipw.com.



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INTERNATIONAL LEISURE AND MEETING AND INCENTIVE BUYERS

AUGUST 27, 2021, 5:00 P.M. CENTRAL DAYLIGHT SAVING TIME

- **Hotel Reservation Deadline (Placement not guaranteed at Delegation Hotel)**

Last day to reserve your complimentary hotel accommodations at one of IPW's host hotels as space permits. Requests must be submitted through the Hosted Delegate Housing Bureau by **5 p.m. Central Daylight Saving Time**.

After this date, you are responsible for securing your own accommodations. No adjustments will be made to registration fees.

You will receive a reservation confirmation upon submission. You will be notified of your hotel assignment by September 10.

AUGUST 30, 2021

- **Appointment Lists Distributed**

You will receive your list of pre-scheduled appointments and Manual Appointment Scheduling will begin.

SEPTEMBER 7, 2021

- **Refund Deadline**

Last day to receive a refund for cancellations.

- **Membership Dues Deadline**

U.S. Travel Association 2021 membership dues must be paid by this date to qualify for the member registration rate.