



KEY DATES & DEADLINES

DOMESTIC BUYERS AND EXHIBITOR BUYERS

Revised 1/24/2025

OCTOBER 21, 2024

- **Registration Opens**

Registration opens for Domestic Buyers and Exhibitor Buyers.

REMINDERS

- Companies that qualify for the Exhibitor Buyer category (Receptive Tour Operators, OTAs, Marketing and Technology providers, etc.) are required to purchase and pay for their exhibit/MTP booth prior to registering Exhibitor Buyers.
- Cannot register an individual as both booth staff and exhibitor buyer.
- Maximum number of Exhibitor Buyer delegates per company:
 - Per 10' x 10' exhibitor or MTP booth: 6
 - Per exhibitor Express Booth: 4

NOTE: There are limited registrations available for Domestic and Exhibitor Buyers. U.S. Travel will NOT be providing hosted accommodations so you will need to book your hotel through the U.S. Housing Bureau site when available and each buyer is responsible for all charges.

FEBRUARY 28, 2025

- **Early Registration Discount Deadline**

Registration fees increase from \$1,200 (members)/\$1,800 (non-members) to \$1,400 (members)/\$2,000 (non-members) for any payments not received by this date.

MARCH 3, 2025

- **Housing Opens**

All registered delegates will be notified via email that housing is open through the official Housing Bureau.

MARCH 31, 2025

- **Online Appointment Scheduling Available**

Appointment scheduling instructions will be emailed to registered delegates and online appointment scheduling will go live.

- **Membership Dues Deadline**

U.S. Travel Association 2025 membership dues must be paid by this date to qualify for the member rates.

APRIL 7, 2025

- **Full Refund Deadline**

Last day to receive a 100 percent refund for cancellations. Cancellations submitted between April 8-May 2, 2025, will receive a 50 percent refund.

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2025 Hosts



MAY 2, 2025

- **Appointment Requests Due**

Appointment requests must be submitted through the My IPW portal by this date to be included in the computer-generated scheduling process.

- **50 Percent Refund Deadline**

Last day to receive a 50 percent refund of fees for cancelled registrations. Cancellation notices submitted after May 2 will receive no refund.

MAY 16, 2025

- **Housing Reservation Deadline (5:00 P.M. CENTRAL DAYLIGHT SAVING TIME)**

Last chance to request housing from the housing bureau.

MAY 21, 2025

- **Registration Closes (11:59 P.M. EASTERN DAYLIGHT SAVING TIME)**

Registration closes for Domestic Buyers and Exhibitor Buyers. We will not accept onsite registrations.

- **Appointment Lists Distributed**

You will receive your list of pre-scheduled appointments and Manual Appointment Scheduling will begin.